Report No. DCYP11087

London Borough of Bromley

PART 1 - PUBLIC

Decision Maker: Children and Young People Portfolio Holder

Date: For Pre-Decision Scrutiny by the Children and Young People PDS

Committee on 14 July 2011

Decision Type: Non-Urgent Executive Non-Key

TITLE: CHILDREN AND YOUNG PEOPLE FORWARD ROLLING WORK

PROGRAMME 2011-12

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Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

1. Reason for report

- 1.1 The report provides a Forward Rolling Work Programme for the year ahead, based on items scheduled for decision by the Children and Young People Portfolio Holder and items for consideration by the Children and Young People Policy Development and Scrutiny Committee.
- 1.2 A Rolling Programme of Contracts/Service Level Agreements is also provided for scrutiny by the CYP PDS Committee.

2. RECOMMENDATION(S)

- 2.1 Members of the CYP PDS Committee are invited to comment on the:
 - (i) Work Programme at Appendix 1;
 - (ii) Contracts/Service Level Agreements listed at Appendix 2.
- 2.2 The CYP Portfolio Holder is invited to comment on the Work Programme at Appendix 1 and note its content.

Corporate Policy

1. Policy Status: N/A

2. BBB Priority: Children and Young People

<u>Financial</u>

1. Cost of proposal: No cost

2. Ongoing costs: N/A

3. Budget head/performance centre: No specific budget head

4. Total current budget for this head: £N/A

5. Source of funding: Council's Base Budget

<u>Staff</u>

1. Number of staff (current and additional) – N/A.

2. If from existing staff resources, number of staff hours – N/A

Legal

1. Legal Requirement: No statutory requirement or Government guidance

2. Call in: Call-in is applicable

Customer Impact

 Estimated number of users/beneficiaries (current and projected) - CYP PH and CYP PDS Members and Senior CYP Officers

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A

2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

(i) Changes to Executive Decision-Making Arrangements

3.1 The format of CYP Member meetings and work programme development takes full account of changes to Executive Decision Making arrangements agreed by Full Council on 16 March 2009. The new arrangements mean that there are no longer scheduled Portfolio Holder meetings and instead reports on proposed decisions will be presented at PDS Committee meetings for pre-scrutiny with the Portfolio Holder attending to present his proposals, answer questions and receive comments. The Portfolio Holder will then make his decisions separately in the days following a meeting and this will continue to follow a formal process of recording and publishing each decision.

(ii) Work Programme

- 3.2 The Forward Rolling Work Programme at **Appendix 1** provides information on items scheduled for decision by the Children and Young People Portfolio Holder, items for consideration by the Children and Young People Policy Development and Scrutiny Committee and proposed information briefing for Members on which no decision is required.
- 3.3 The Work Programme provides a reference on future work and enables it to be amended in the light of future developments and circumstances.
- 3.4 The focus of CYP PDS Committee work should be on (i) holding the CYP Portfolio Holder to account, (ii) pre-decision scrutiny and (iii) policy development.

(iii) PDS Reviews

3.5 A significant part of any PDS work should take place outside of Committee meetings in the form of time-limited Reviews. In agreeing a programme of Reviews, the PDS Committee should take into account Member and Officer capacity to support the work programme of the reviews. No more than a few in-depth reviews are recommended for any one year. It should be noted that given the range and complexity of the CYP Portfolio, there are two standing Executive Member Working Parties which focus on (a) Special Educational Needs and (b) Children's Safeguarding and Corporate Parenting.

(iv) Contracts for CYP PDS Scrutiny

- 3.6 The Rolling Contracts Register provides, at each PDS meeting, the following details on all Children and Young People Contracts with a whole life value of £50k or higher:
 - Contracts Awarded subsequent to those reported at the previous PDS Committee;
 - Status of Contracts ending within the next six months;
 - Status of Contracts ending within the next six to twelve months.
- 3.7 Details are presented in **Appendix 2.**

Non-Applicable Sections: Policy, Financial, Legal and Personnel Implications	
Background Documents: (Access via Contact Officer) Review of the Operation of Policy Development and Scruin Bromley – April 2005 Scrutiny Toolkit – April 2006 Report 'PDS Working Practices' – 17/5/07 Executive and Committee. Minute 5 – Executive and Resources PDS Committee, 1' Minute 58 - CYP PDS 8/10/08 Report 'Conclusion of CYP Work Programme 2008/09 ar Work Programme for 2009/10' – 29/4/09 CYP PDS Com CYP PH meeting Minute - 29/4/09 CYP PDS Committee and Minute - 6/5/09 Report DCYP09123 – CYP PDS 7/9/09	Resources PDS 7/05/07 nd Consideration of mittee and 6/5/09

FORWARD ROLLING WORK PROGRAMME FOR CYP POLICY DEVELOPMENT & SCRUTINY COMMITTEE AND CYP PORTFOLIO HOLDER

CYP PDS - 14/7/11

(The Chairman agreed on 1/6/11 to cancel the 28/6/11 and 28/7/11 meetings and schedule a new meeting to take place on 14/7/11)

Subject:

Holding the Portfolio Holder to Account

- (1) Questions to the PH from Members of the Public and Members attending the Meeting
- (2) Performance Monitoring: 4th Quarter (AR-C)

Items for Pre-Decision Scrutiny

- (3) CYP Work Programme 2011/12 (KG)
- (4) Membership of School Governing Bodies (JH)
- An Update on the Recent Government Reform Developments including The Academy Programme (GP)
- (6) SEN Transport Assistance Policy: Outcomes from Consultation (KF-W)
- (7) CYP Portfolio Plan 2011/12 (TW)
- Briefing and Action Plan Following the Ofsted Unannounced Inspection of Referral and Assessment Services in Bromley (KW)
- (9) Children and Young People: Contracts 2011/12 (2) (Part 2) (GS/KF-W/KW)
- (10) Spending by Primary, Secondary and Special Schools in 2010/11 (DB)
- (11) Bromley Schools Identified as Cause for Concern (Part 2) (GS)
- (12) Government Consultations on Future Funding for Schools and Academies (DB)
- (13) CYP Final Accounts 2010/11 (DB)
- (14) Consultation on the Future of Children and Family Centres: Interim Report (KF-W)
- (15) Consultation on the Future of Youth Centres in Bromley: Interim Report (GS)
- (16) Basic Need Capital Programme: Update 2 (RB)
- (17) The Highway Primary School Capital Scheme: Update Report (Part 2) (CJ)
- (18) Consultation on Changes to the Admissions Code of Practice: Bromley's Response (MB)

Policy Development and Other Items

(19) CYP Work Programme – Future Items for the CYP PDS Committee (KG)

Information Items

To be agreed

CYP PDS - 6/9/11

Subject:

Holding the Portfolio Holder to Account

- (1) Questions to the PH from Members of the Public and Members attending the Meeting
- (2) Performance Monitoring: 1st Quarter (AR-C)

Items for Pre-Decision Scrutiny

- CYP Work Programme 2011/12 (KG)
- (4) Membership of School Governing Bodies (JH)
- (5) An Update on the Recent Government Reform Developments including The Academy Programme (GP)
- (6) CYP Budget Monitoring Report 2011/12
- (7) Foster Parents Payments: Consultation Outcomes (KW)
- (8) Scrutiny of the CYP Partnership Board Agenda (MW)
- (9) Consultation Outcomes: Future Use of Children and Family Centres (KF-W)
- (10) Consultation Outcomes: Future Use of Youth Centres (PK)
- (11) Annual Report on Adoption Activity 2010/11 (KW/IL)
- (12) Bromley Safeguarding Children Board: Annual Report 2010/11 (KW/JD)
- (13) Structure of the CYP Department (GP)
- (14) SEN Out of Borough Placements Spend to Save Initiatives (KF-W)
- (15) Capital Monitoring (Martin Reeves)
- (16) Bromley's Fostering Service: Inspection Outcomes and Action Plan
- (17) Online Applications for School Admissions and Free School Meals (MB)
- (18) Priority 2 Issues: Primary Accounting Documents (Part 2) (DB)
- (19) CFBT Contract (Part 2) (PK)

Policy Development and Other Items

(20) CYP Work Programme – Future Items for the CYP PDS Committee (KG)

Information Items

To be agreed

CYP PDS - 18/10/11

Subject:

Holding the Portfolio Holder to Account

(1) Questions to the PH from Members of the Public and Members attending the Meeting

Items for Pre-Decision Scrutiny

- (2) CYP Work Programme 2011/12 (KG)
- (3) Membership of School Governing Bodies (JH)
- (4) An Update on the Recent Government Reform Developments including The Academy Programme (GP)
- (5) CYP Budget Monitoring Report 2011/12 (DB)
- (6) Care Store/First Progress Report (KW)
- (7) Consultation: School Admissions Policy 2013/14 (MB/DP)
- (8) Youth Offending Team Annual Update Report (KW/ES)
- Audit Investigation: Director CYP's Response to Audit Sub-Committee Recommendations (GP)
- (10) Audit of CYP Spend (DB)

Policy Development and Other Items

(11) CYP Work Programme - Future Items for the CYP PDS Committee (KG)

Information Items

To be agreed

CYP PDS - 29/11/11

(The Chairman has requested (1/6/11) that this meeting be exclusively focused on budget issues)
Subject:

Holding the Portfolio Holder to Account

Questions to the PH from Members of the Public and Members attending the Meeting

Items for Pre-Decision Scrutiny

- (2) CYP Work Programme 2011/12 (KG)
- (3) Membership of School Governing Bodies (JH)
- An Update on the Recent Government Reform Developments including The Academy Programme (GP)
- (5) Consultation on Dedicated Schools' Grant (DB)
- (6) Draft 2012/13 Budget (DB)
- (7) Review of the 2011/12 Budget (DB)
- Capital Monitoring (Martin Reeves)

Policy Development and Other Items

(9) CYP Work Programme – Future Items for the CYP PDS Committee (KG)

Information Items

To be agreed

Key: Shaded = Standing Items 5

CYP PDS - 17/1/12

Subject:

Holding the Portfolio Holder to Account

- (1) Questions to the PH from Members of the Public and Members attending the Meeting
- (2) Performance Monitoring: Quarter 2 (AR-C)

Items for Pre-Decision Scrutiny

- (3) CYP Work Programme 2011/12 (KG)
- (4) Membership of School Governing Bodies (JH)
- (5) An Update on the Recent Government Reform Developments including The Academy Programme (GP)
- (6) CYP Budget Monitoring Report 2011/12 (DB)
- (7) CYP Services: Annual Performance Assessment Rating 2011 (GP/TW)
- (8) CYP Portfolio Plan 2011/12: Review of Progress (TW)

Policy Development and Other Items

(9) CYP Work Programme – Future Items for the CYP PDS Committee (KG)

Information Items

To be agreed

CYP PDS - 21/2/12

Subject:

Holding the Portfolio Holder to Account

- (1) Questions to the PH from Members of the Public and Members attending the Meeting
- (2) Performance Monitoring: Quarter 3 (AR-C)

Items for Pre-Decision Scrutiny

- 3) CYP Work Programme 2011/12 (KG)
- (4) Membership of School Governing Bodies (JH)
- (5) An Update on the Recent Government Reform Developments including The Academy Programme (GP)
- (6) CYP Budget Monitoring Report 2011/12 (DB)
- (7) Scrutiny of the CYP Partnership Board Agenda (MW)
- (8) Capital Monitoring (Martin Reeves)

Policy Development and Other Items

(9) CYP Work Programme – Future Items for the CYP PDS Committee (KG)

Information Items

To be agreed

CYP PDS - 20/3/12

Subject:

Holding the Portfolio Holder to Account

(1) Questions to the PH from Members of the Public and Members attending the Meeting

Items for Pre-Decision Scrutiny

- (2) CYP Work Programme 2011/12 (KG)
- (3) Membership of School Governing Bodies (JH)
- (4) An Update on the Recent Government Reform Developments including The Academy Programme (GP)
- (5) CYP Budget Monitoring Report 2011/12
- (6) Standards of Attainment in Bromley Schools (GP)
- (7) Annual Report of the CYP PDS Committee (TW)
- (8) School Admissions Policy 2013/14: Consultation Outcomes (MB/DP)
- (9) Dedicated Schools Grant: Consultation Outcomes (DB)
- (10) Commissioning Intentions for 2012/13 (LD)
- (11) Asset Management Planning CYP Capital Programme (Cliff Jones)
- (12) Co-ordinated Admissions: Outcomes (DP)

Policy Development and Other Items

(13) CYP Work Programme - Future Items for the CYP PDS Committee (KG)

Information Items

To be agreed



Children and Young People Services

Rolling Contract Register and Contract Awards Report for Children and Young People Services Policy Development and Scrutiny Committee

For the PDS Committee meeting on 14 July 2011

SECTION 1:

Contract Awards detailing either new contracts or existing contracts that have been re-let where they were due to expire within the next six months (31 January 2012)

No.	Details of Service and Award of Contract	Indicative Contract Value	Timescales	Procurement Method
Soci	al Care			
1.1	Social Care for Children and Families This service funds volunteers to support social workers in supporting children and families in crisis. The contract has been awarded, via exemption to Community Service Volunteers.	The contract has an annual value of £38,000 with a whole life value of £76,000.	The contract commenced on 1 April 2011 and is due to expire on 31 March 2012, with the option to extend for one year.	The contract was awarded by exemption, approved by the Director CYP, the Director of Resources and the Finance Director, in line with Contract Procedure Rules, following successful delivery of a pilot scheme with the provider.
Child	dren & Family Project			
1.2	Child and Adolescent Mental Health Service (CAMHS) The contract has been awarded, via exemption, to Oxleas Trust.	The contract has an annual and whole life value of £389,000.	The contract commenced on 1 April 2011 and is due to expire on 31 March 2012.	Approval to award the contract was given by the Children and Young People Portfolio Holder, via the CYP PDS meeting of 3 May 2011.

No.	Details of Service and Award of Contract	Indicative Contract Value	Timescales	Procurement Method
Learn	ning & Achievement			
1.3	Catering at Education Development Centre Catering service for staff and attendee's at the Education Development Centre. This contract is awarded to Principals Catering via an exemption.	The contract has a notional value of £48,000 (zero contribution from the Local Authority with the value of the contract made up of actual income generated through the provision of the service)	1 April 2011 to 31 March 2012	A one year contract has been put in place, via exemption, as it was too high a risk to put in place a longer term contract due to the uncertainty of recurrent funding in future years. The award was approved by the Director CYP in line with Contract Procedure Rules, following consultation with Corporate Procurement.

SECTION 2:

Current Status of Contracts Ending Within the Next Six Months (before 31 January 2012)

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
Child	Iren's Social Care			
2.1	Supporting People This service provides support for vulnerable young people to make a positive shift into independent living or to progress into further education or employment. The service is currently delivered by Catch 22. Tutors for Looked After Children This service provides one to one tutoring	The current contract has a value of £78K per annum. The current contract has a whole life value of £234K. £61,600 (annual and whole life value)	The current contract commenced in 2009 and is due to expire on 31 March 2011. It has now been extended to September 2011. 1 December 2010 to 31 November 2011	This contract is managed as part of the ACS 'Supporting People' programme. The contract has been extended to September 2011, via ACS approval processes, when it will be jointly tendered with ACS as part of the Floating Support Service. It is likely that an extension will be sought for this contract, subject to funding availability.
Intog	support to Looked After Children. The service is currently provided by Fleet Tutors. rated Youth Support Service			
mleg	Tated Touth Support Service	T T		
2.3	Advice and Guidance to Young People Statutory service to provide advice and guidance to young people. The current service is delivered via a subregional agreement between six South London boroughs, led by the Royal Borough of Kingston, with services delivered by CfBT.	The current contract has been placed for three months only with a value of £183,873.	The current contract was put in place commencing 1 April 2011 and due to expire on 30 June 2011, pending new arrangements for continuation of the service.	This contract with CfBT, via the South London boroughs agreement, will end on the 30 June 2011. Service delivery will continue, at a reduced level, through in-house delivery and a shared service delivery arrangement with the Royal Borough of Kingston.

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status			
Learn	Learning & Achievement						
2.4	Early Years Support This service provides support to private, voluntary and independent organisations to improve quality of delivery and to meet statutory Early Years Outcomes Duty Targets.	The current contract has a value of £32,250 for 2011/2012 with a whole life value of £96,750.	The contract commenced on 1 April 2010 and was due to expire on 31 March 2011. The contract has been extended for a further six months to 30 September 2011.	This contract was extended with approval obtained as per the LBB Contract Procedure Rules. It is intended to combine this contract with a similar service (see 2.5), also delivered by the Pre-School Learning Alliance, with an exemption applied to award a contract for the remainder of the financial year.			
	The service is delivered by the Pre-School Learning Alliance.			The service will be subject to change, pending policy decisions and guidance from DfE. These were expected to be available in Summer 2011 but are now not expected until late Autumn 2011, requiring temporary continuation of the current service.			
				Following revised policy guidance, a specification will be prepared for open and competitive tendering.			
2.5	Early Years Support This service funds a post to manage and deliver the 'Two Year Old Pilot' programme, supporting access to childcare for two year olds from disadvantaged backgrounds.	The current contract has a value of £13,332 for 2011/2012 with a whole life value of £53,332.	The contract commenced on 1 May 2010 and was due to expire on 30 April 2011. The contract has been extended for a further four months to 31 August 2011.	This contract was extended with approval obtained as per the LBB Contract Procedure Rules. It is intended to combine this contract with a similar service (see 2.4), also delivered by the Pre-School Learning Alliance, with an exemption applied to award a contract for the remainder of the financial year.			
	The service is delivered by the Pre-School Learning Alliance.			The service will be subject to change, pending policy decisions and guidance from DfE. These were expected to be available in Summer 2011 but are now not expected until late Autumn 2011, requiring temporary continuation of the current service.			
				Following revised policy guidance, a specification will be prepared for open and competitive tendering.			
Speci	alist Support & Disability Service						
2.6	Buddying Service for Children and Young People with disabilities. Project allowing young people with a disability (aged 14+) with an opportunity to go out in their community with the support of a buddy of their own age, providing short breaks for parents/carers.	Annual value of £32K. Whole life value of £96K.	This contract is a one year contract commencing October 2010, with an option to extend for two years until July 2013.	Approval for a one year extension of this contract will be submitted in due course via the Specialist Disability Support team. The provider is being kept up to date with the status of the contract.			
	The service is provided by Bromley Mencap .						

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status			
Learı	earning & Achievement						
2.7	'14-16' flexible provision Provision, at Key Stage 4, for flexible or alternative provision. The provision is brokered by LBB on behalf of schools, using Dedicated Schools Grant funding approved through the Schools Forum with schools paying a contribution to the overall cost. This includes 'Options Xtra' - flexible learning for 14-16 year olds; and Progression Courses, providing an alternative curriculum for students in Bromley schools who are in danger of not completing compulsory education or, in the case of Progression Courses, do not have a place in a mainstream school. Contracts for the academic year 2010/2011 were awarded, via exemption or via variation to the existing contract, to the following providers: Progression Courses TLT Academy (£96K) Bromley Youth Music Trust (£12,822) Orpington College (£56,350) Rolling Sound Ltd (£21,600) NTS London (£28,800) Accipio Virtual Learning (call off – variable value) Windermere Vocational Education (call off – variable value) Bromley College of FE (call off – variable value) Bromley College of FE (call off – variable value) Jace (call off – variable value) Springboard Bromley (call off – variable value) Springboard Bromley (call off – variable value)	Progression courses have a forecast value of £351K. 'Options Xtra' courses have a whole life value of £834K.	Progression courses run to one year, with contracts running from 1 September 2010 to 31 July 2011. 'Options Xtra' contracts run to two years with existing contracts due to expire on 31 July 2011. The existing contracts have been varied to accommodate a new intake of Year 10 pupils.	Approval for one year extensions for all contracts will be sought. All providers are kept up to date with the forward planning for this service.			

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
	 'Options Xtra' Bromley College of FE (£579K) Orpington College (£144K) Windermere Vocational Education (£111K) 			
Child	ren & Family Centres			
2.8	Social Care for Children and Families This service provides social care to children and families, offering counselling and advice. This service is currently provided by Bromley Welcare.	The contract has an annual value of £137,500 with a whole life value of £548,500.	The current contract commenced in 2009 and was due to expire on 31 March 2011. The contract has been extended for six months until 30 September 2011.	Approval for extension of this contract was granted by the Children & Young People Portfolio Holder at the CYP PDS meeting of 15 March 2011. A service review is being undertaken with the intention of commissioning new services, with tendering as appropriate, from October 2011.
2.9	Home Visiting Service to Vulnerable Families This service is currently provided by Homestart Bromley.	The contract has an annual value of £45,000 with a whole life value of £225,000.	The current contract commenced in 2009 and was due to expire on 31 March 2011. The contract has been extended for six months until 30 September 2011.	Approval for extension of this contract was granted by the Children & Young People Portfolio Holder at the CYP PDS meeting of 15 March 2011. A service review is being undertaken with the intention of commissioning new services, with tendering as appropriate, from October 2011.
Youtl	n Offending Team			
2.10	Intensive Supervision and Surveillance (ISS) This service meets the statutory obligation of the local authority to provide the ISS service, a programme of intervention as an alternative to custody for young people.	The contract has an annual and whole life value of £71,000.	The contract commended on 1 April 2010 and expired on 31 March 2011. A new contract has been put in place, pending approval.	Approval to award a new three year contract, via exemption, to NACRO is sought at the 14 July CYP PDS.
	The service is delivered by NACRO .			

SECTION 3:

Current Status of Contracts Ending Between Six to Twelve Months from the Date of this Report (before 30 July 2012)

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
Spec	ialist Support & Disability Service			
3.1	Specialist Childminding Network for Families with Disabled Children This service enables childminding provision exclusively for disabled children and young people. The service allows parents or carers to either use the service as registered childcare or to use the service as a 'short break' from their caring responsibilities whilst affording their children a safe, secure enjoyable caring experience away from their home. The service provides service coordinators who have detailed knowledge of all childminders on the networks and who deliver and facilitate training to ensure the individual needs of very complex children can be met within the childminder's home environment. This contract has been awarded to Bromley Mencap. A one year extension option is available in the contract and this has been applied.	The current contract has a value of £85K per annum. The contract has been extended for ten months (to align to the financial year) with an annual value in 2011/2012 of £70,833. The whole life value of the contract is £155,833.	The current contract commenced in June 2010 and was due to expire on 31 May 2011. The contract has been extended for ten months until 31 March 2012.	Approval for extension of this contract was granted by the Children & Young People Portfolio Holder at the CYP PDS meeting of 15 March 2011.
3.2	Speech and Language Provision in Schools There were eight separate contracts in place with Bromley PCT to provide speech and language provision in schools. The contracts have been extended for one year and amalgamated into a single contract.	There are eight contracts currently in place with a combined value of £227,686. The contracts have been amalgamated into a single contract with a one year extension applied.	The current contracts commenced in April 2010 and were due to expire on 31 March 2011. The contract has been extended for a further twelve months until 31 March 2012.	Approval for extension of this contract was granted by the Children & Young People Portfolio Holder at the CYP PDS meeting of 15 March 2011.

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
		The whole life value of the contract is £455,372.		
3.3	Weekend and Holiday Short Breaks for Disabled Children and Young People A service providing short breaks at the weekend, at half term holidays (including Christmas) and for the summer holidays. Provision is split between short breaks for young people on the autistic spectrum and/or with learning difficulties; and children with physical disabilities. This contract has been awarded to Riverside School. A one year extension option is available in the contract and this has been applied.	The current contract has a value of £260K per annum. The contract has been extended for eleven months (to align to the financial year) with an annual value in 2011/2012 of £238,405. The whole life value of the contract is £498,405.	The current contract commenced in May 2010 and was due to expire on 30 April 2011. The contract has been extended for eleven months until 31 March 2012.	Approval for extension of this contract was granted by the Children & Young People Portfolio Holder at the CYP PDS meeting of 15 March 2011.